

# **Dreambuilders High School (DBHS)**

## **Return to School Plan**

**Fall 2020**

**DREAMBUILDERS  
HIGH SCHOOL**  
BELIEVE BELONG BECOME



**Plans will evolve as required by emerging health risk assessments.**

*Believe...Belong...Become*

# 1) School Day and School Operations

## Enhanced Personal Hygiene

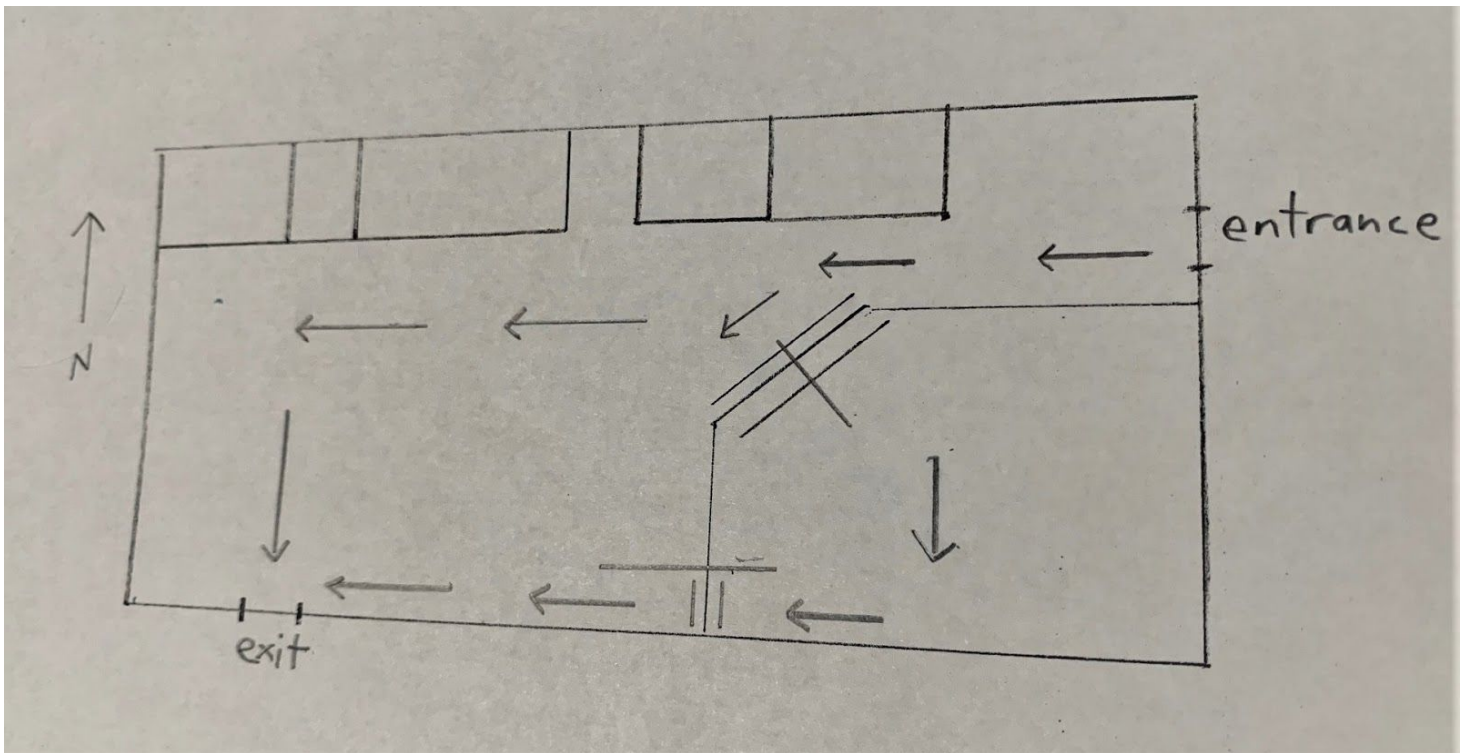
- DBHS will promote proper hygiene for staff and students:
  - **Handwashing with soap and water will be a primary strategy** with the use of hand sanitizer as a supporting strategy. All sinks will have signage to teach and support proper handwashing.
  - Hand sanitizer will be located at the East entrance door, the Southwest exit door, outside all washrooms, and at the kitchen door.
- DBHS will provide students with the following supplies:
  - Sanitizer
  - Wipes
  - Masks
- Personal Protective Equipment:
  - Masks will be mandatory for all DBHS Staff and Students when moving around the school or where social distancing measures can not be maintained.



## Limiting Physical Contact

- DBHS will:
  - Limit physical contact during instruction, breaks, and noon periods and avoid activities that may cause students to cluster.
  - Limit 1 student/table, with each table separated in a socially distant measure. DBHS will allow up to 2 students/table if both students are from the same household. Once seated at a table, students will be allowed to remove their mask. Each table will serve as the student's workstation for that day.

- Have students and staff enter the building from the East door, proceed West once inside the building, and exit the building using the Southwest door. Signage will indicate directional flow.
- Provide a sign-in sheet with sanitized pens by the East entrance door for tracking all visitors to the school.
- Promote and practice the use of non-physical greetings.



### Limiting Shared Materials and Equipment

- DBHS will:
  - Provide 1 chromebook/student for coursework each day. The chromebooks will be sanitized by the user after each use. Students will not be allowed to share chromebooks. Students will be allowed to bring their own devices.
  - Provide students with a work area where they can keep their belongings. All new material and equipment will be sanitized.
  - Encourage students to sanitize their workspace when they leave for the day.

### Managing Guests, Volunteers, and Visitors and Shared Use Clients

- Access to DBHS will be restricted during this time. Appointments will be encouraged.
- All parents and visitors attending the school will be required to fill out a health questionnaire and a Visitor Log. Parents and visitors will be required to wear a mask and use hand sanitizer upon entering the school.
- Ensure hand sanitizer is available for guests.

### Extra-Curricular Activities

- Extra-curricular activities are currently on hold.
- Plans for extra-curricular activities and other gatherings will be developed in consultation with the Chief Medical Health Officer once the group / gathering capacity limits for fall 2020 are known.

- Guidelines for the resumption of extra-curricular programs will align with those set out in the [Re-Open Saskatchewan Sports and Activities Guidelines](#).
- This section will be completed during the 2020-21 school year.

### Facilities and Cleaning / Sanitation

- DBHS will:
  - Continue to follow provincial and Sask Health Authority products and protocol regarding cleaning and disinfection frequency and high touch points.
  - Ensure adequate soap and paper towels and hand sanitizer in DBHS, especially near entrances. Make disinfectant wipes and appropriate cleaning & sanitizing products available for wiping down frequently used surfaces.
  - Signs and markings will be used to limit cross-exposure.
  - Follow information regarding proper cleaning protocols for shared spaces and food contact areas, with consideration for water coolers.
  - Review the caretaker roles, responsibilities, assignments, and schedules:
    - Revise to enhance critical cleaning and sanitation.
    - Communicate any changes to caretakers.
  - Post signs reminding everyone to not enter the facility if they are sick.
  - Have a maximum of 2 people in the washroom at a time.
  - Space out tables to maintain social distance throughout the school. There will be a maximum of 1 student/table (2 if from the same household).
  - Ensure proper cleaning and sanitation is done to shared spaces throughout the day, and maintain cleaning logs.
  - Limit the usage of chromebooks to 1 chromebook/student each day. Each chromebook will be sanitized by the user after every use.

### Transportation of Students

- DBHS provides van transport for students attending the school. No field trips or extra-curricular trips will be supported until permission is granted by the Division. Staff will not provide student transportation in personal vehicles.
- DBHS encourages students to arrange transportation to and from school on their own; walking, driving, biking, etc.
- Van Drivers will:
  - Create and enforce seating plans that group together students who live in the same household.
  - Provide clean masks for students and require students to wear the mask at all times in the van.
  - Ensure students will load the van back to front, keeping the front passenger seat vacant.
  - Clean and sanitize buses following each run.

### Arrival, Dismissals, and Movement of Students

- DBHS will open to students for the day at 8:45am and close by 4:00pm.
- DBHS encourages students to be mindful of how many students are at or near entrances, exits and common areas of the school. Please be mindful that social distancing measures need to be applied at all times.
- Social Distance markers will encourage flow of students through the school.

## Noon Periods and Breaks

- Students will be allowed to move, according to the flow plan of the school, whenever a break is needed.
- Noon period will be from 1130-1200 and lunch will be delivered individually to each student's workspace.
- Noon supervision will be carried out by 2 teachers/30 minute lunch period.

## PAA and Fine Arts Courses

- A PAA survey course will be offered to DBHS students. The modules which comprise the survey course will be individually completed and will not involve the sharing of equipment.
- For Trimester 1, no Visual Art courses will be offered.

## Food Service and Nutrition Programs

- DBHS nutrition program will:
  - Provide students with an individual serving of lunch by a designated staff member, that will be delivered to their work area.
  - There will be no common food items or buffet style lunches.
  - Reusable utensils will be cleaned and sanitized after each use.
  - Food from home must not be shared with other students and should be stored with the student's belongings.
  - Students are not allowed to participate in food preparation.
- Food preparation areas may only be accessed by designated staff.

## Student Attendance

- School attendance is compulsory.
- DBHS will monitor daily attendance using existing protocols.
  - Teachers will take period attendance.
- Families will be contacted to verify the whereabouts of students in the event of unexcused absences.
- If a student absence is the result of student compromised immunity or anxiety stemming from COVID-19, DBHS shall work with the student and family to determine necessary accommodations.

## Illness and Care

- Students who are sick should stay home.
- All parents, guardians, staff, and students who are confirmed to be COVID-19 positive and/or under mandatory self-isolation must not enter the school. Instead, they must stay home and self-isolate. Students and staff can return to school once they are cleared by public health.
- DBHS will provide an isolation area for anyone with COVID-19 symptoms who are not able to immediately leave the facility.
  - If a student develops symptoms at school or upon arrival at school, the student should be isolated from other students and the parents or guardians should be notified to pick up the student immediately.

- The parents will be advised to contact Healthline 811 and follow their direction.
- If a separate room is not available, the student needs to be kept at least two metres away from other students and staff.
- Public Health will be contacted in the event that a student becomes ill at school.
- If the student requires close contact and care, staff must wear a procedural / surgical mask and eye protection during all interactions with the sick child, and should try to avoid contact with the student's respiratory secretions.
- **Have a sign-in book or other means to ensure all visitors to the school are documented, along with staff entering the building over the summer and weekends during the school year.**

### Mental Health and Social-Emotional Supports

- DBHS will:
  - Continue to work towards implementing trauma-informed practice to support students including:
    - Providing inclusive and compassionate learning environments.
    - Understanding coping strategies.
    - Supporting independence.
    - Helping to minimize additional stress or trauma by addressing individual student needs.
    - Providing staff with professional development opportunities.
    - Promoting resources and supports for mental wellness, including but not limited to [Kids Help Phone](#) and [Be Kind Online](#).

### Students with Intensive Needs

- DBHS will:
  - Develop individual student transition plans to facilitate the re-entry of students with intensive needs back to the school environment. Transition plans are developed to meet students' individual needs.
  - Review the Inclusion and Intervention Plans (IIP) for students with intensive needs and revise goals as required to ensure student health and safety.
  - Ensure that the provision of supports for all students can be accomplished within a safe, secure and supervised environment. Upon identification of a student, a formal plan must be developed that:
    - Ensures staff and student safety
    - Details the specialized therapies, professional assessments and/or unique transitions proposed
    - Identifies the lead staff member
    - Clearly identifies the staff required and their roles
    - Identifies location, time, and appropriate lengths of time for engagement
    - Outlines family and student requirements
    - Summarizes a follow-up strategy
  - Deploy staff to limit the number of different student/staff contacts while meeting health/safety and academic needs to students.
  - Ensure health and safety measures are in place and communicated with the relevant staff and family prior to the provision of the service.
  - Ensure that staff do not enter into private residences or provide personal transportation.
  - Provide service or additional precautions that may be suggested for those with compromised immune systems, in consultation with a medical professional.

- Arrange specialized therapies (such as speech-language pathologists, psychologists, counsellors, and occupational / physical therapists), professional assessments and unique transitions that can't be provided virtually to be provided face-to-face. This applies to all students requiring these support services.
- Consideration will be given to the directions given by the professional governing body of the staff providing the supports.

### Student Transitions

- DBHS will:
  - Communicate a physical safety plan to students and families – include students and families in the discussion (this would cover student health precautions and procedures).
  - Communicate with family alterations to typical routines and transitions.

## 2) The Academic Program

- The following general parameters for school-based delivery of the academic program have been provided:
  - Participation in the academic program is compulsory.
  - Full Saskatchewan curriculum will be delivered at all grade levels.
  - Student-teacher contact time must be prioritized regardless of the delivery format.
  - Differentiation of instruction will be important due to the supplemental learning that occurred.
  - The focus will be on teaching of outcomes, rather than amount of time per subject (a cross-curricular approach is recommended).
  - Division-wide assessments identified in the Strategic Plan will be reviewed to determine implementation plans that respect COVID-19 restrictions and implications (i.e. Fountas & Pinnell / GB+).
  - Reporting will occur as per school division processes.
  - Classroom teachers will not be expected to assume double-teaching responsibilities for children who choose not to attend school in the Fall (RPT update June 26, 2020).
- Teaching will be conducted in 30 minute instructional periods following a schedule. [2020/21 DB Schedule](#)
- Students will be expected to attend the 30 minute instructional period for the class that they are enrolled in.
- During a non-instructional time period, students will be expected to work on coursework for the credits they are working towards. Teachers will be available during non-instructional time.
- Subjects impacted by the physical environment will be delivered if the curriculum is able to be delivered using an approach that allows for flexible learning spaces and considers safety.

## 3) Human Resources

As identified in the Ministry of Education's *Return to School Fall 2020* document, it is intended that staff will be physically present in schools and division facilities, even for remote provision of learning and services.

### Staff Health

- All staff must self-monitor for symptoms and use the online [Saskatchewan COVID-19 Self-Assessment Tool](#).
- Staff who are sick should stay home.
- Staff who are confirmed to be COVID-19 positive and/or under mandatory self-isolation must not enter the school. Instead, they must stay home and self-isolate. Staff can return to school once they are cleared by public health.
- Staff are not required to enter the school when sick to create plans for substitute teachers.
  - Staff are advised to have materials prepared in advance in the event that they cannot attend school.
- Staff are encouraged to review contract provisions for applicable leaves and applicable absence codes to use.
- Ensure staff are aware of services and supports available to them and how to access.
- The division will support staff who have compromised immune systems or other medical accommodations.

- Christ the Teacher Catholic Schools values the importance of our collective agreements. It is intended that all provincial and local contracts and agreements will be honoured and maintained when creating and implementing return to school plans.

## Communication

- 4) DBHS will:
  - a. Consistently communicate with families.
  - b. Ensure all staff, including substitutes have access to these plans.
  - c. Communicate with families to share the status of re-open plans and invite conversation regarding their intention to send their child back to school – work with families who are uncertain about the return process.
  - d. Remain engaged with the SCC regarding COVID-19 planning and SCC priorities.