

CHRIST THE TEACHER ROMAN CATHOLIC SEPARATE SCHOOL DIVISION No. 212

Minutes of the Regular Meeting of the Board of Education held on Monday, August 22, 2011 in the Board Room of the Board of Education Office located on 45A Palliser Way in Yorkton.

PRESENT: BOARD:	Del Killick	Chairperson
	Angie Rogalski	Vice-Chairperson
	Eugene Fedorowich	
	Kevin Lubiniecki	
	Jerrold Malinowski	
	Jerome Niezgoda	
	Bonnie Paidel	
	Lisa Rathgeber	
	Doreen Rathgeber	
	Patricia Zaryski	
STAFF:	Darrell Zaba	Director of Education
	Barbara MacKeseay	Assistant Director of Education
	Wilfred Hotsko	Secretary-Treasurer
OTHER:	Father Ray Lukie	Parish Priest, St. Mary's Parish
	Angie Hungle	Provincial Auditor's Office
	Mandy Price	ParkerQuine LLP

CALL TO ORDER

The Board Chairperson, Mr. Del Killick, welcomed everyone and called the meeting to order at 7:00 p.m.

OPENING PRAYER

Mr. Jerome Niezgoda led the group with the opening meeting prayer.

ADOPTION OF AGENDA

67.11 **RATHGEBER, D:** That the proposed agenda be adopted as presented. Carried

MINUTES OF THE PREVIOUS MEETING

68.11 **PAIDEL:** That the minutes of the regular Board meeting held on June 22nd, 2011 be adopted as presented. Carried

BUSINESS ARISING FROM THE PREVIOUS MEETING

None

PRESENTATION BY AUDITORS

Ms. Mandy Price of ParkerQuine LLP and Ms. Angie Hungle of the Provincial Auditor's Office met with the Board. Ms. Price presented to the Board the Audit Planning letter dated August 11, 2011 in regard to the 2010/11 fiscal year audit. In addition, Ms. Price presented the following documents to the Board's Secretary-Treasurer:

- Terms of Engagement letter dated August 16, 2011; &
- Independence letter dated August 16, 2011

Following the presentation of the audit planning letter, the Board's Auditor requested an opportunity to meet with the Board in closed session.

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MEET IN CLOSED SESSION

69.11 **ROGALSKI:** That we now meet in closed session (7:48 p.m.). Carried

The Director, Assistant Director, Secretary-Treasurer and Parish Priest were excused from the meeting.

MEET IN OPEN SESSION

70.11 **ZARYSKI:** That we now meet in open session (7:58 p.m.). Carried

The Director, Assistant Director, Secretary-Treasurer and Parish Priest re-entered the meeting.

On behalf of the Board, the Board Chairperson thanked Ms. Price and Ms. Hungle for attending the meeting. Ms. Price and Ms. Hungle left the meeting at approximately 8:10 p.m.

ACTION ITEMS

1. 2011-12 Board Meeting Dates

ZARYSKI: That we approve the 2011-12 regular Board meeting schedule as presented by the Director of Education. Carried

2. Board Annual Work Plan

LUBINIECKI: That we approve the Board Annual Work Plan as per the revisions made by the Director of Education. Carried

3. Personnel Accountability Report – 2010-11

The Director of Education presented the 2010-11 Personnel Accountability Report for the Board's consideration.

71.11 **NIEZGODA:** That we receive the 2010-11 Personnel Accountability Report as presented by the Director of Education. Carried

4. Roofing Projects

72.11 **ZARYSKI:** In accordance with Board Policy #2 (Role of the Board), that we approve the roof repair contract at St. Henry's Jr. Elementary School with Clark Roofing (1964) Ltd. In the amount of \$136,058 plus GST. Carried

5. Urban Transportation Contract

73.11 **FEDOROWICH:** That we approve the urban transportation contract with First Canada ULC for the 2011/12 school year. Carried

6. Investment of Surplus Funds

74.11 **PAIDEL:** That we approve the purchase of the following investments from the Bank of Nova Scotia:

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6. Investment of Surplus Funds – Cont'd

- 90 day non-redeemable GIC in the amount of \$500,000 with interest payable at the rate of 1.88%; &
 - 200 day non-redeemable GIC in the amount of \$2,000,000 with interest payable at the rate of 1.95%
- Carried

7. MCS Partnership Agreement

- 75.11 **ZARYSKI:** That we approve the revisions to the Melville Comprehensive School Partnership Agreement as presented by the Director of Education. Carried

8. Board Member Technology Allowance

- 76.11 **ROGALSKI:** Effective with the 2011-12 fiscal year, that we make available to each Board Member a Technology allowance in the amount of \$250 per year. Carried

9. Literacy Goal Setting Meeting

- 77.11 **RATHGEBER, D:** That a Literacy Goal Setting Committee Meeting be held on September 13, 2011 at St. Paul's School commencing at 4:30 p.m. Carried

10. Premier's Dinner – Board Representatives

The following individuals indicated their interest in attending the Premier's Dinner on September 21, 2011: Bonnie Paidel, Doreen Rathgeber, Lisa Rathgeber and Barb MacKesey.

11. Board Governance (Tom Thompson) – PRC & School Divisions – Sept. 1/11

The following Board members indicated their interest in attending this event: Kevin Lubiniecki, Del Killick and possibly Doreen Rathgeber & Eugene Fedorowich.

INFORMATION/REPORTS/DISCUSSION ITEMS

- SCSBA Report – Jerome Niezgodna;
- 2011-12 Staffing Update – Director of Education;
- Division Organizational Chart – Director of Education;
- Minister of Education Visit – September 21st
- Board Member Convention Expense Carryover – no changes to current practice
- Service Award Presenters (Paidel 5 yrs; Rogalski 10 yrs; Rathgeber, L. 15 yrs; Rathgeber, D. 20 yrs; Zarsycki 25 yrs; Killick 30 yrs; Lubiniecki 35 yrs)
- Prayer Leader Volunteer – September 12th – Kevin Lubiniecki
- Board Member Pictures – September 12th
- Good News

IDENTIFICATION OF EMERGENT ITEMS FOR FUTURE AGENDAS

- Receive Preliminary Student Enrolment Report
- Receive Fiscal Accountability Report
- Receive Student Welfare Accountability Report

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IDENTIFICATION OF EMERGENT ITEMS FOR FUTURE AGENDAS – Cont'd

- Review Board Advocacy Plan
- Identify Topics for the Principal Advocacy Session

DATES TO REMEMBER

- Opening Liturgy & Presentations – August 29th - Saint Gerard's
- Religion Inservice – August 30th – Sacred Heart (Lunch at Saint Mary's Cultural Centre)
- Parkland College – Policy Governance – September 1st
- Board & Director Evaluation – September 9th (7:00 – 9:00) & 10th (9:00 – 4:00)
- Board Meeting – September 12th
- REAL – September 15/16 – Ramada Hotel - Yorkton
- SCSBA Board of Directors – September 16/17
- National Catholic Education Conference – September 22-24 - Ottawa
- Premier's Dinner - September 21, 2011
- SSBA Members' Council – September 29/30 – Saskatoon Sheraton
- MCS Governance – October 18th
- SCSBA AGM and Conference - October 21-23 - Lloydminster

ADJOURNMENT

78.11 **ROGALSKI:** That the meeting be adjourned (10:15 p.m.).

Carried

CLOSING PRAYER

Mr. Niezgoda led the group with a closing prayer, and the meeting concluded with the members of the Board, Clergy and Administration exchanging a sign of peace.

Board Chairperson

Secretary-Treasurer