

# CHRIST THE TEACHER ROMAN CATHOLIC SEPARATE SCHOOL DIVISION No. 212

Minutes of the Regular Meeting of the Board of Education held on Monday, November 20, 2013 in the Board Room of the Board of Education Office located on 45A Palliser Way in Yorkton.

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<b>PRESENT: BOARD:</b>	Angie Rogalski Lisa Rathgeber Dwight Guy Del Killick Jerome Niezgoda Doreen Rathgeber Dwayne Todas Theresa Wilson Patricia Zaryski	Chairperson Vice-chairperson
<b>STAFF:</b>	Darrell Zaba Barbara MacKeseay Chad Holinaty	Director of Education Superintendent of Education Superintendent of Education
<b>OTHER:</b>	Father Ray Lukie Father Francis Hengen	Parish Priest, St. Mary's Parish Parish Priest, St. Gerard's Parish
<b>REGRETS:</b>	Erin Gibson	

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## **CALL TO ORDER**

The Board Chairperson, Mrs Angie Rogalski, welcomed everyone and called the meeting to order at 6:35 p.m.

## **OPENING PRAYER**

Mrs Theresa Wilson led the group with the opening meeting prayer.

## **ADOPTION OF AGENDA**

116.13 **RATHGERBER, D:** That the proposed agenda be adopted as presented. Carried

## **MINUTES OF THE PREVIOUS MEETINGS**

117.13 **WILSON:** That the minutes of the regular Board meeting held on October 15<sup>th</sup>, 2013 be adopted as presented. Carried

118.13 **ZARYSKI:** That the minutes of the special Board meeting held on October 29<sup>th</sup>, 2013 be adopted as presented. Carried

119.13 **GUY:** That the minutes of the Board's organizational meeting held on November 4<sup>th</sup>, 2013 be adopted as presented. Carried

## **BUSINESS ARISING FROM THE PREVIOUS MEETING**

None

## **ACTION ITEMS**

### **1. Receive Audit Report and Management Letter from Auditor**

Mr Gary Kreklewich of Skilnick Miller Moar Grodecki & Kreklewich presented the following documents to the Board:

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- a. Auditor's Management letter dated November 20, 2013; &
- b. Auditor's Report and Financial Statement for the period ending August 31<sup>st</sup>, 2013

120.13      **WILSON:** That we receive the Auditor's Management letter dated November 20, 2013 as presented by Mr Gary Kreklewich. Carried

121.13      **TODAS:** That we receive the Auditor's Report and Financial Statement for the period ending August 31<sup>st</sup>, 2013, pending Ministry approval. Carried

Mr Gary Kreklewich left the meeting at 7:15 p.m.

### 2. Approve Annual Report

122.13      **KILLICK:** That we approve the 2012-13 Annual Report as presented by the Director of Education, pending Ministry approval of financial statements. Carried

### 3. BP1 Division Foundational Statements

Revisions to BP1 Division Foundational Statements discussed.

### 4. School Community Council Networking Session

Set a tentative date of May 20<sup>th</sup> to host the School Community Council Networking supper.

### 5. Board Planning Session

The Board agreed to schedule a Board planning session following the January 13, 2014 regular Board meeting.

### INFORMATION/REPORTS/DISCUSSION ITEMS

1. Administrative & Learning Update
  - a. Sacred Heart Lean Event
  - b. Parent Perception Survey
  - c. Trade Skills Training
2. Review BP 3 Role of the Board Member – H/O
3. SCSBA Report – Doreen Rathgeber
4. SSBA Report – Angie Rogalski
5. Melville Comprehensive School Governance – Del Killick
6. Yorkton Planning and Infrastructure Commission - Jerome Niezgoda
7. Melville Recreation Advisory Committee – Lisa Rathgeber
8. Personnel Update – H/O
9. 100<sup>th</sup> Anniversary of Catholic Education in Melville – Lisa Rathgeber
10. Prayer Leader Volunteer –December 2nd - Pat Zaryski
11. Good News

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## IDENTIFICATION OF ITEMS FOR NEXT AGENDA(S)

- Review Fiscal Accountability Report – 1st Quarter – Secretary Treasurer
- Set Date for Annual Electors Meeting
- Complete Board Meeting Effectiveness Survey

## DATES TO REMEMBER

- Board Meeting – December 2<sup>nd</sup>
- Christmas Supper – December 11<sup>th</sup>
- Board Meeting – January 13<sup>th</sup>
- SCSBA Faith Development Seminar – January 16<sup>th</sup> & 17<sup>th</sup> – Saskatoon Sheraton
- SSBA Members Council – February 6<sup>th</sup> & 7<sup>th</sup> – Regina Travel Lodge
- Board Meeting – February 10<sup>th</sup>
- L A Congress – March 14-16
- SCSBA Spring Seminar – March 9<sup>th</sup> & 10<sup>th</sup> – Regina Inn
- Rural Congress – March 30 – April 1 – Saskatoon
- SSBA Spring Assembly – April 10<sup>th</sup> & 11<sup>th</sup> - Regina
- SCSBA Board Directors – May 2<sup>nd</sup> & 3<sup>rd</sup> – Regina
- SCSBA Spring Assembly – May 9<sup>th</sup> & 10<sup>th</sup> – Regina Executive Inn
- CCSTA – June 5-8 - Kingston

## MEET IN CLOSED SESSION

123.13     **WILSON:** That we now meet in closed session (9:40 p.m.).     Carried

## MEET IN OPEN SESSION

124.13     **RATHGEBER, L.:** That we now meet in open session (10:18 p.m.).     Carried

125.13     **RATHGEBER, L.:** That we accept Mr Darrell Zaba's resignation, as the Director of Education, effective December 31, 2013.     Carried


126.13     **RATHGEBER, D.:** That we appoint Mr Darrell Zaba as the interim Director of Education, effective January 1, 2014.     Carried


## ADJOURNMENT

127.13     **WILSON:** That the meeting be adjourned (10:20 p.m.).     Carried

## CLOSING PRAYER

Mrs Rogalski led the group with the closing prayer, and the meeting concluded with the members of the Board and Administration exchanging the sign of peace.

  
Board Chairperson

  
Director of Education