



Christ the Teacher Catholic Schools **Board Policy**

Policy Title: Recruitment and Selection of Personnel

Code: BP 17

The Christ the Teacher Catholic School Board recognizes that its staff is its most important resource to achieve the mission and goals of the division. With this in mind, the division shall make every effort to attract and retain the best, qualified personnel to support the needs and priorities of the division.

The Division recognizes that working in a Catholic school is unique and requires all employees to live their lives, both in and out of school, in accordance with the teachings of the Catholic Church and support through word and action, the Catholic mission of the Division. Whenever possible, the Division will hire candidates who are actively practicing the Catholic faith and who have demonstrated commitment to their faith through active involvement in the life of their parish.

The goal is to place the best possible person in each position.

Specifically,

1. The Board has the sole authority to recruit and select an individual for the position of Director
2. The Director is delegated full authority to recruit, select, and appoint staff for all other Division Office and school-based positions.
3. The Director is delegated the authority to make all decisions regarding the term and/or continuing appointments of administrators.
4. All offers of employment shall be conditional on the successful applicant providing a criminal record check, including a vulnerable sector search, that is acceptable to the Director or designate. Additionally, the Director or designate may require documentation certifying that the candidate is medically fit for the position.

Reference: Sections 85, 87, 108, 109, 110, 116 Education Act

Date Issued: November 2007

Date Revised: December 09, 2008
June 10, 2013

“Creating Hope through Faith and Love”