



# *Christ the Teacher Catholic Schools* **Board Policy**

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**Policy Title:** Board Representatives

**Code:** BP 9

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The Board will give consideration to naming representatives to various external committees, agencies and organizations. Such representation is established at the discretion of the Board to facilitate the exchange of information on matters of mutual concern and/or to discuss possible agreements between the Division and other organizations.

The following guidelines shall apply to such representation:

- ◆ Where appropriate, the Board member shall reflect the current formal position of the Board;
- ◆ On other issues of significant importance, the Board member shall consult with the Board to determine the formal view of the Board;
- ◆ The Board member may give a personal opinion as long as the Board member makes it clear that the opinion does not represent the formal view of the Board;
- ◆ The Board expects that important issues shall be brought to its attention. Therefore, if an issue has policy implications it shall be verbally reported at meetings of the Board and may be supplemented by a written report, along with all other reports that may be written and included with the meeting agenda; and
- ◆ All expenses of this activity shall be covered in accordance with the Board member Compensation section of Policy 7.

The Director may appoint resource personnel to work with the representative and shall determine the roles, responsibilities and reporting requirements of resource personnel.

The following committees/organizations will have a Board representative as identified at the annual organization meeting:

1. Melville Comprehensive High School – Governance Authority (MCHSGA)

1.1 Purpose

- ◆ Represent the Board at meetings of the Melville Comprehensive High School – Governance Authority.

1.2 Powers and Duties

- ◆ Attend MCHSGA meetings.

- ♦ Represent the Board's positions and interests in matters under consideration by the MCHSGA.
- ♦ Provide recommendations to the Board on the joint agreement requiring Board approval.
- ♦ Keep the Board informed on matters which may affect Board operations.

1.3 Membership

- ♦ One (1) Board member.

1.4 Meetings

- ♦ Two (2) times throughout the calendar year as stipulated in the joint agreement.

2. Melville Comprehensive High School – School Community Council

2.1 Purpose

- ♦ Represent Christ the Teacher Catholic School Division families as voting members of the MCHS School Community Council.

2.2 Powers and Duties

- ♦ Attend meetings of the MCHS School Community Council;
- ♦ Adhere to MCHS SCC Constitution;
- ♦ Forward MCHS SCC approved minutes to Christ the Teacher School Board Chair.

2.3 Membership

- ♦ Two (2) voting representatives appointed by the Board.

2.4 Meetings

- ♦ As determined by the MCHS School Community Council.

3. Saskatchewan Catholic School Boards Association (SCSBA) Executive

3.1 Purpose

- ♦ Represent the Board at meetings of the SCSBA Board Executive.

3.2 Powers and Duties

- ♦ Attend meetings of the SCSBA Board Executive.
- ♦ Represent the Board's positions and interests in matters under consideration by the SCSBA Executive.
- ♦ Keep the Board informed on matters which may affect Board operations.

3.3 Membership

- ♦ One (1) Board member.

3.4 Meetings

- ♦ As determined by the SCSBA Executive.

#### 4. Yorkton Planning and Infrastructure Commission

##### 4.1 Purpose

- ♦ Represent the Board at meetings of the Planning Commission.

##### 4.2 Powers and duties

- ♦ Represent the Board's positions and interests in matters before the Planning Commission.
- ♦ Communicate to the Board at the next regular meeting decisions of the Planning Commission that are pertinent to the Division.

##### 4.3 Membership

- ♦ City of Yorkton Board member as voting delegate.

##### 4.4 Meetings

- ♦ As determined by the Planning Commission

#### 5. Melville Recreation and Advisory Committee

##### 5.1 Purpose

- ♦ Represent the Board at meetings of the Recreation and Advisory Committee.

##### 5.2 Powers and duties

- ♦ Represent the Board's positions and interests in matters before the Recreation and Advisory Committee.
- ♦ Communicate to the Board at the next regular meeting decisions of the Recreation and Advisory Committee that are pertinent to the Division.

##### 5.3 Membership

- ♦ City of Melville Board member as voting delegate.

##### 5.4 Meetings

- ♦ As determined by the Recreation and Advisory Committee.

#### 6. Student Suspension Committee

##### 6.1 Purpose

- ♦ Represent the Board to conduct appeals of student suspension and expulsion hearings.

##### 6.2 Powers and duties

- ♦ The Board formally delegates to the Student Suspension Committee the powers set out in the Education Act, Regulations under the Act to implement any appropriate order and to make decisions of behalf of the Board.

### 6.3 Membership

- ♦ At least three members of the Board.

### 6.4 Meetings

- ♦ As required.

Reference: Sections 85, 106 Education Act  
Date Issued: November 2007

Date Revised: December 9, 2008  
February 9, 2012  
June 10, 2013  
February 12, 2018  
November 19, 2018