

Christ the Teacher Catholic Schools

ADMINISTRATIVE PROCEDURES

SECTION:	300 - STUDENTS	CODE:	AP 364
PROCEDURE:	ACHIEVEMENT TESTS		

BACKGROUND

The Division believes that the Provincial AFL and Division Assessment programs must be utilized in the best interest of the students and the school.

PROCEDURES

1. To encourage improvement of instruction and evaluation of student learning, the Division encourages the use of achievement tests in the overall assessment of students.
2. To encourage consistency in evaluation, teachers are to use the scoring criteria established by Saskatchewan Learning for marking writing components of the achievement test.
3. To establish the concept of fairness in final evaluation, teachers, with their school administrators, must at the beginning of the year, set clear guidelines if achievement tests are to be used in the students' final marks. These guidelines will be communicated in writing to inform parents and students.
4. The Division schools are to utilize the provincial achievement test results to formulate school improvement plans
5. To complete the process of achievement test writing, schools will communicate the school results to students, parents, and School Community Councils.

Reference: Sections 85, 87, 108, 109, 175, 231 Education Act

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