

## Cumulative Record Access Request

(To be placed in student's cumulative folder)

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<b>Student Name</b>		<b>Grade</b>	
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Parents have the right to view and request copies of information contained within the Cumulative File. The parent / guardian will review the file in the presence of the principal and sign so indicating. At 18 years Of age, the student also has this right.

### After Examining File

I have read the above-mentioned file(s).

\_\_\_\_\_  
**Signature of the Authorized Viewer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Principal's Signature**

\_\_\_\_\_  
**Date**

### If the Parent/Student/Guardian Requests a Copy of Material in the File

I have received a copy of the following material from the above-mentioned file(s).

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_\_\_  
**Signature of Authorized Viewer**

\_\_\_\_\_  
**Date**

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